



Sherburn High School

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Our Ref: MDH/HWN

3rd February 2025

Dear Parents/Carers

Year 7 Residential 2025 - Bewerley Park Outdoor Centre

I am pleased to write to you regarding our Year 7 residential trip for 2025. This year we will be taking the year group to the outdoor education centre at Bewerley Park near Harrogate.

Due to the size of the year group we will be splitting into two groups with the first group visiting from Wednesday 23rd April to Thursday 24th April and the second from Thursday 24th April until Friday 25th April.

The trip will be a great opportunity for the students to take part in a number of activities which will develop them both mentally and physically and will encourage teamwork. It is also hoped that the trip will encourage new friendships to develop whilst strengthening existing ones.

The total cost of the trip is **£185**.

Accommodation at Bewerley is dormitory style with up to 18 students per room. I am told that the catering at Bewerley is outstanding and all dietary requirements will be covered. There is a games room, common room and access to a tuck shop. If you would like to take a look at what the centre has to offer information can be found by following the link: <https://outdoored.co.uk/bewerley-park-outdoor-centre/>

In order to minimise disruption to learning the groups will be allocated based upon numbers and structured around form groups. For this reason, it will not be possible to allow for specific requests to be with friends. Any student who is not attending the trip will be educated in school as normal.

Please be aware that to allow the students to enjoy as many activities as possible the first group will need to arrive at school on **Wednesday 23rd April** at approximately **7:15am** and the second group will return to school on **Friday 25th April** at approximately **6pm**. For this reason, it is important that a responsible adult is available to drop off and collect at these times at the school bus park.

A **non-refundable** deposit of **£65** is required to secure a place and must be received by **9am on Friday 14th February**.

The following instalments are then required:

- 1) **Monday 3rd March: £60**
- 2) **Monday 24th March: £60**

Educational Visits Policy and Insurance

This visit is organised under the school's educational visits policy. To give consent for your child to take part in the visit please tick the consent box when paying for the trip. A copy of the consent information is attached (for your information only) and can also be found on the school website under the main menu on the left hand side in the "parentpay" section. Please read the detailed information for this trip before giving consent. You will not need to send the form to school as long as you have provided an emergency contact number and any medical conditions in the note box against the payment transaction line.

All students taking part in the activity will be covered by the RPA Personal Accident and Travel Insurance. If you wish to have details of this cover please contact reception. Should you wish to withdraw at a later date, please do so in



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writing. The Tour firm will not refund the first deposit and the subsequent instalments once paid to them (monies can be reclaimable through the insurance company due to illness only with written confirmation from your doctor).

Please do think carefully before making a commitment to this trip. If you do wish to withdraw your son/daughter at a later date there may be a student willing to take their place, but please understand the position if this is not the case. I will do my best on your behalf; however loss of all or part of the trip cost can result.

Finance and Free School Meals

As a school we are very aware of the additional cost of school trips and we want all our students to be able to access these opportunities. If you do have any issues or queries regarding payment, or would like further details on how to apply for assistance please contact myself or finance@shs.starmat.uk as appropriate.

Medication and Medical Conditions

If your child has taken any medication on the morning of the trip, **please fill in the form attached to this email** and send it to school with your child so that we have a record. If your child will need to take any medication on the day of the trip please make sure that it is **in its original packaging and placed in an envelope or sealed plastic bag with the name of your child on and details of when and how much needs to be taken**. Your child will need to hand the medication to me on the morning of the trip and this will be kept safe for them until they need to take it. **Please note that we will be unable to hand any spare medication back to students at the end of the trip**. Medication will need to be given directly to parents on collection or collected from the School's reception by a parent. Please also note that if your child has asthma they **MUST** have their inhaler/s on their person on the day of the trip otherwise they will be unable to go on the trip.

Non-Compulsory Educational Visit Sanctions:

Finally, it needs to be reiterated that our visits and trips are very much linked to our rewards and sanctions policy. In line with the STAR MAT we endorse the principles for all young people to participate with supported accessibility through direct or realistic adaptation or modification and integration through participation with peers. If any student has multiple isolations, an isolation at Tadcaster Grammar School, an Internal Exclusion or Suspension they will automatically not be able to access this trip. I am sure you will appreciate good behaviour is extremely important when taking students out of school for health and safety reasons.

If your child is ineligible for the trip due to their behaviour record prior to you receiving this letter, as defined in this letter, then the booking will not proceed beyond the initial stage and any deposit paid will be returned. If, however, your child becomes ineligible for the reasons outlined following payments being made, then it will not be possible to refund these payments due to the cancellation policy of Bewerley Park. For this reason, please think carefully before signing your child up for this trip.

Further correspondence detailing groupings, a kit list and other information will be sent out to those parents who have signed their child up to the residential following February half-term.

If you have any questions about the trip, please do not hesitate to contact me at admin@shs.starmat.uk

Yours sincerely

Mr Darnbrough
Head of Year 7/Trip Leader

THIS DOCUMENT MUST BE READ BEFORE GIVING PARENTAL CONSENT ON PARENTPAY

Name of Visit: Year 7 Residential to Bewerley Park

Date: 23rd - 24th and 24th – 25th April 2025

By ticking the consent box on the parentpay website, you have agreed to the following three consent statements:-

PARENTAL CONSENT STATEMENT

I would like my son / daughter to take part in the activity above

Please arrange for payment via the parentpay website www.parentpay.com and provide emergency contact details including your home number and a mobile phone number. Your child will not be accepted on the trip without consent, emergency contact details and payment.

MEDICAL CONSENT STATEMENT

My child is in good health and does not suffer from any condition requiring regular treatment or any complaint that may require emergency treatment and will not be excluded from any activities. I confirm that:-

1. There are no activities that I do not wish my child to take part in.
2. My child does not suffer from any condition requiring regular treatment
3. My child does not suffer from any condition which may require emergency treatment
4. I give my consent to any emergency medical treatment necessary during the course of the visit.

If your child does have a medical need or condition please let us know via the parentpay website by including details of the condition and what action we would need to take if applicable in the **note box** prior to sending your payment. This needs to be done for every trip irrespective of whether the school has previously been informed.

For insurance purposes, if your child suffers from a serious complaint, please send a letter to the school enclosing a letter from your doctor confirming your child is fit to participate giving details of the complaint and its treatment. Please note this in the box prior to making payment so that we know we are expecting a doctor's letter.

If we do not receive notes via parentpay regarding any medical conditions, we will assume there are no medical conditions and no restrictions to the activities your child can participate in during the visit.

COLLECTION ARRANGEMENTS CONSENT (if applicable)

I understand that the return time is after normal school hours. I will arrange for a responsible person to collect my son / daughter from the **school bus park** on **New Lane** where necessary.

The letter inviting your child on the school trip will inform you if the trip is returning after normal school hours together with an approximate return time. That information is also on the top of this form.

PHOTOGRAPHS AND VIDEO RECORDINGS

I consent to photographs and video recordings of my child to be used by school and services for teaching and coaching purpose and for use in marketing and publicity in line with relevant policies.

BEHAVIOUR AND CONDUCT

I understand that my child must adhere to any code of conduct and behaviour set out by the visit/activity leader, school, service or external provider.

Home Administration of Medication Record

Name of student and tutor group	DoB	
Number of GP and contact number		
Emergency contact details: Name	Contact number	
<p>Name of medication:</p> <p>Formula (e.g. tablets):</p> <p>(Name of student).....has already taken</p> <p>(dosage).....of the above named medication at (time).....</p> <p>Today. The next dose, as stated on the medication should be taken at</p> <p>(time).....</p> <p>Signed: (parent/carer)</p>		