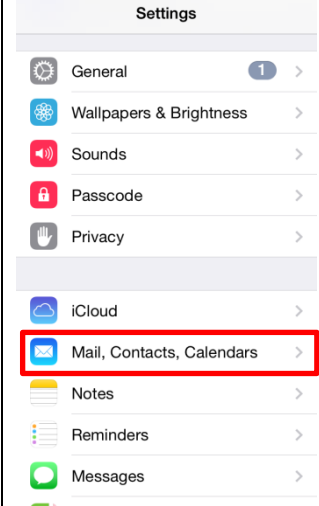
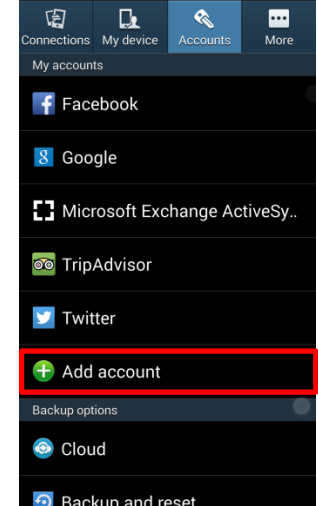
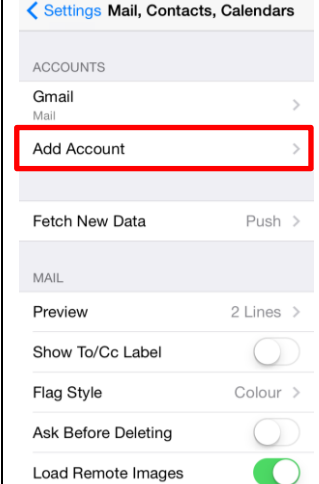
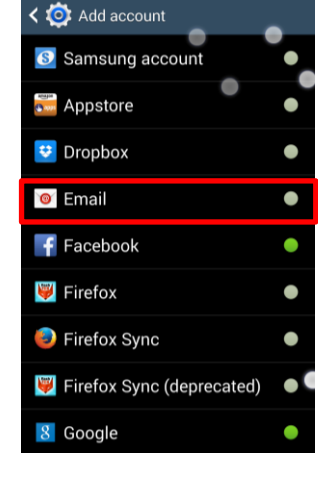
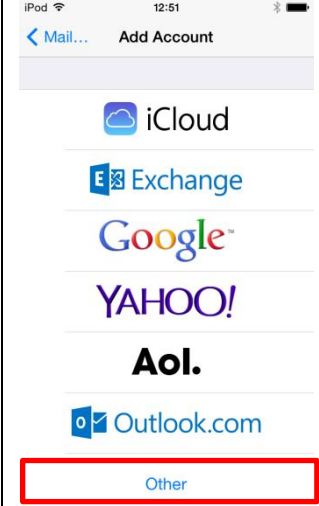
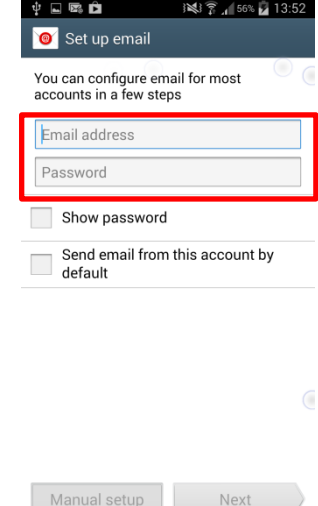
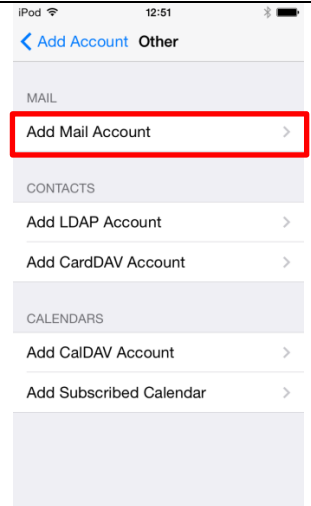
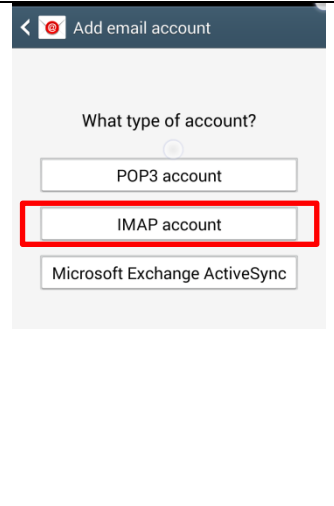
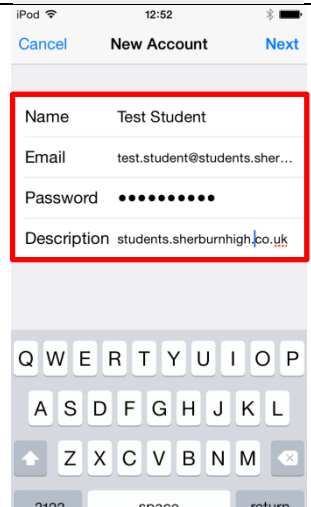
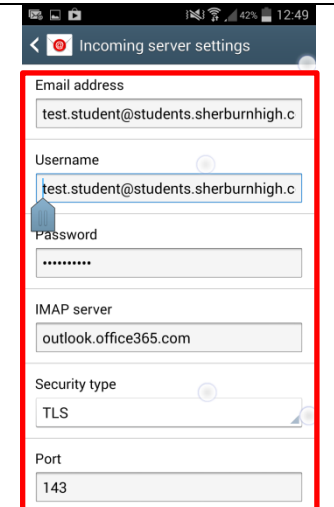
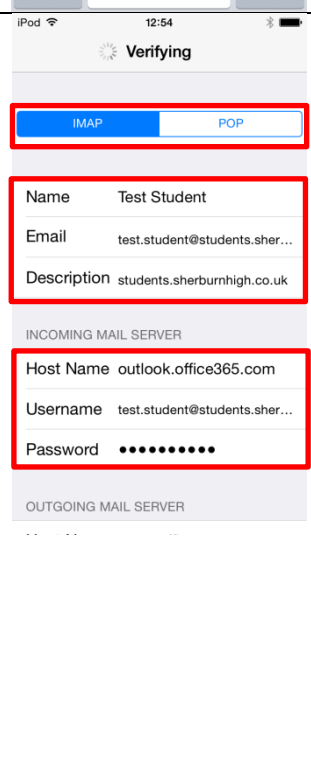
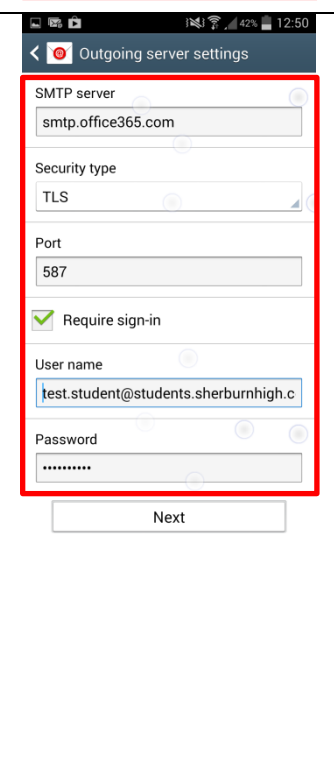
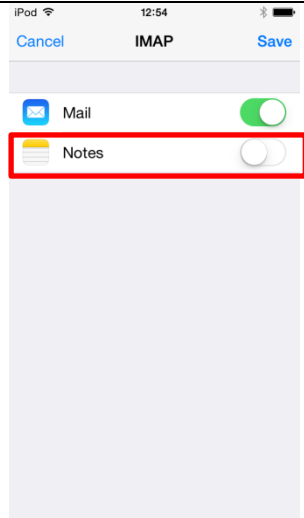
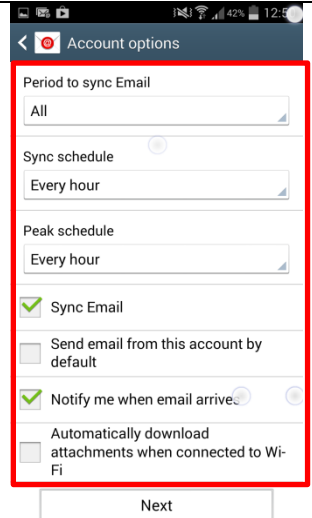


Setting up School Email on Mobile Devices

Use the default/inbuilt mail client on mobile phones to setup student email accounts. At time of writing, there is an app however it is only limited to reading emails only. Please note sending and receiving emails will use your data connection if you aren't connected to the net via a WiFi connection.

	Apple – 7.1.1	Android 4.4.2 (Samsung) – Original Firmware
<p>Apple device Go to Settings > Mail, Contacts, Calendars</p> <p>Android device Go to Settings > Accounts > Add Account</p>		
<p>Apple Under Accounts, Select Add Account</p> <p>Android Select Email</p>		
<p>Apple Select Other</p> <p>Android Input Email address and Password Email Address = {StudentSchoolEmail} Password = {StudentOffice365Password}</p> <p>No need to tick "show password" or "send email from this account by default", they may have other accounts on the device</p>		

<p>Apple Tap on Add Mail Account</p> <p>Android Select the type of account to setup. Select "IMAP account"</p>		
<p>Apple Name = {NameOfStudent} Email = {EmailAddressOfStudent} Password = {Office365Password} Description = {SchoolEmailAddress}</p> <p>Android Email Address = {EmailAddressOfStudent} Username = {EmailAddressOfStudent} Password = {Office365Password} IMAP Server = outlook.office365.com Security type = TLS Port = 143</p>		
<p>Apple Make sure IMAP is selected</p> <p>Name = {NameOfStudent} Email = {EmailAddressOfStudent} Description = {SchoolEmailAddress}</p> <p><u>Incoming Mail Server</u> Host Name = outlook.office365.com Username = {StudentOffice365Username} Password = {Office365Password}</p> <p><u>Outgoing Mail Server</u> Host Name = smtp.office365.com Username = {StudentOffice365Username} Password = {Office365Password}</p> <p>Android SMTP Server = smtp.office365.com Security type = TLS Port = 587 (tick require sign-in) Username = {StudentEmailAddress} Password = {Office365Password}</p>		

<p>Apple Deselect Notes from this screen</p> <p>Android Period to sync Email = All Sync schedule = Every hour Peak schedule = Every hour Sync email = Ticked Notify me when email arrives = Ticked</p>		
<p>Apple Account now added. Student can now check emails using built in mail app.</p> <p>Android Account Name = {StudentEmailAddress} Your Name = {Student'sName}</p> <p>Select Done. Student can now use the built in mail app to check emails.</p>	